## AGENDA: Organizational First Meeting

## **Oklahoma Workforce Commission**

November 27, 2023, 2:00 PM

Governor's Large Conference Room, 2<sup>nd</sup> Floor, State Capitol Building 2300 North Lincoln Blvd., Oklahoma City, OK

- 1. Call to Order
- 2. Roll Call and announcement of quorum
- 3. Announcement of filing of special meeting notice and posting of the agenda in accordance with the Open Meeting Act.
- 4. Public Comment if requested. (The Chair may limit public comment on any agenda item to 3 minutes).
- 5. Presentation by Lieutenant Governor and Secretary of Workforce Matt Pinnell
- 6. Review of statutory duties of the Oklahoma Workforce Commission.
- 7. Discussion and acknowledgment of appointment of Chair of Oklahoma Workforce Commission consistent with requirements of Section 903 of Title 40 of the Oklahoma Statutes.
- 8. Discussion and possible action on election of additional officers as needed consistent with the requirements of Title 40, Section 903 of the Oklahoma Statutes. Proposed officers may include, but not be limited to: Vice Chair, Secretary, and / or Treasurer.
- 9. Discussion and possible action on the formation of subcommittees. Proposed subcommittees may include, but not be limited to: Administration, CEO Search, Data Management, and / or Stakeholder Engagement Committee.
- 10. Discussion and possible action on needed Special Meeting dates for the Workforce Commission for remainder of 2023 to be posted with the Secretary of State.
- 11. Discussion and possible action on regularly scheduled meeting dates for Workforce Commission for 2024.
- 12. Adjournment